

Timeline of Education Unit Intervention Efforts

Completed efforts to address the priority population of 'Not Trained' employees



January

- **Conducted outreach sessions with (5) targeted agencies**
- **SETA Training Data Analysis** - Conducted data analysis on current training compliance efforts for 2025
- **Communications Timeline** - Developed a strategic communications calendar by mapping and forecasting agency needs for the 2026 ethics training cycle



February

- **Conducted outreach sessions with (8) targeted agencies**
- **Proposal Development** - Authored proposal to remove the 'catch up' rule impacting overdue 'Not Trained' employees
- **Developed and identified strategies** to improve enrollment numbers in COELIG live CETC deliveries.
- **Planning Phase: Agency Outreach Initiatives** - developed business requirements for providing agencies with customized spreadsheets identifying the existing 'Not Trained' population and recently hired employees who are required to receive their first training.



March

- **Conducted outreach sessions with (5) targeted agencies**
- **'Last Call' Agency Outreach** - Agencies received customized spreadsheets identifying every employee missing a completion date in SETA
- **Education Committee Meeting:** Policy Change for Overdue Employees approved by Commission Board
- **Presented at the Training Directors Roundtable** to identify barriers and propose solutions to streamline data integration between the Statewide Learning Management System (SLMS) and COELIG.
- **Policy Updates and Training Revisions** - Communication distributed to agency Ethics Officers and agency Training Administrators



April

- **Conducted outreach sessions with (2) targeted agencies**
- **SETA Training Data Analysis - Identified 85,227 employees** that were not trained in either 2024 and/or 2025
- **Direct Employee Outreach** over 31,800 emails were sent to employees informing them they were required to complete training
- **COELIG Enrollment Update** - Direct employee outreach has driven up our COELIG hosted live CETC enrollments
- **Not Trained Population:** Continue outreach to agency partners to reach employees without emails