



## 2025 DUE DATES

### *Lobbyists, Clients and Public Corporations*

#### Registration and Registration Amendment deadlines for the 2025-2026 Biennial Period:

FOR SERVICES BEGINNING JANUARY 1, 2025 OR LATER	FILING DEADLINE
REGISTRATIONS*	Within 15 days of the start date, <i>but no later than 10 days after actually exceeding \$5,000 in compensation and expenses</i>
AMENDED REGISTRATIONS	Within 10 days of any change to the required information disclosed in the original Registration

\*Registrations with *Overlapping Agreements* are due January 1<sup>st</sup> 2025.

An *Overlapping Agreement* has a Start Date of before December 15<sup>th</sup> of 2024 and an ending (termination) date of after January 1<sup>st</sup> of 2025, and the Lobbyist anticipates exceeding \$5,000 in compensation and expenses in 2025.

#### Bi-Monthly and Client Semi-Annual Report deadlines:

FILING	FILING DEADLINE
2024 November/December Bi-Monthly Reports & 2024 July/December Client Semi-Annual Reports	January 15, 2025
2025 January/February Bi-Monthly Reports	March 17, 2025
2025 March/April Bi-Monthly Reports	May 15, 2025
2025 May/June Bi-Monthly Reports & 2025 January/June Client Semi-Annual Reports	July 15, 2025
2025 July/August Bi-Monthly Reports	September 15, 2025
2025 September/October Bi-Monthly Reports	November 17, 2025
2025 November/December Bi-Monthly Reports & 2025 July/December Client Semi-Annual Reports	January 15, 2026

#### LATE FEES:

*As a reminder, pursuant to the Lobbying Act, the Commission may assess a penalty of up to \$25 per day that a filing is received late; however, the Commission has previously adopted and generally adheres to the following schedule for late filing fees.*

DAYS LATE	First-Time Filer	All Other Filers
1 – 7 days	Grace Period / No Late Fees	
8 – 14 days	\$75 flat late fee	\$150 flat late fee
15 – 30 days	\$150 flat late fee	\$300 flat late fee
31 – 90 days	\$300 flat late fee	\$500 flat late fee
91 – 180 days	\$500 flat late fee	\$1,000 flat late fee
181 days and over	\$1,000 flat late fee	\$2,000 flat late fee

**Please note:** Timely reports are those that are received by the Commission's office on or before the due date. If a report is due on a weekend or a State holiday, the report must be received in the Commission's office on the first business day following the weekend or State holiday. The Commission does **not** consider the postmarked date as the date of receipt for lobbying filings.