



LOBBYING AGREEMENT FORM EMPLOYED LOBBYISTS

WHEN TO USE THIS FORM

In lieu of submitting a copy of a lobbying agreement or contract, a Lobbyist may submit the following Lobbying Agreement Form with a Statement of Registration or Registration Amendment.

SECTION I — CLIENT INFORMATION

Client Name

AMENDMENT INFORMATION — **ONLY** complete this section if you are amending the original terms of the agreement form.

Indicate reason for amendment. Check all that apply:

- Adding a Contract Change in terms (start/end dates)
- Compensation Change
- Add/Remove Individual Lobbyist if listed in agreement
- Other (Please specify)

SECTION II — CONTRACT DURATION*

Start Date is the first date lobbying activities were authorized to commence. The Termination Date is the last date lobbying activities have been authorized. For month-to-month agreements, the Termination (end) Date that should be listed in the 'Agreement Information' section of the Registration is the end of the current biennial period, unless otherwise specified.

*If entering information due to an **AMENDMENT** - enter the Start Date that coincides with the amended change, including compensation changes and amendments related to contract extensions - do not enter the original contract Start Date.*

Start Date ____/____/____

Termination Date* ____/____/____

Check for month-to-month agreements/authorizations

SECTION III — COMPENSATION INFORMATION**

Amount and Pay Frequency and/or rate of pay. Only provide the compensation amount related to Lobbying services, do not include compensation related to non-lobbying services. See Section V Addendum on page 3 to enter additional compensation or date ranges.

Pay Frequency (select one)

- Hourly Daily Weekly Bi-Weekly Annually
- Monthly Quarterly One Time Range \$ _____ to \$ _____

Compensation Amount \$

SECTION IV — OTHER SERVICES AND SIGNATURES

OTHER SERVICES

Will other services, in addition to lobbying, be provided by the individuals authorized to lobby? YES NO

SIGNATURE

This form must be signed by the Responsible Party for the lobbying organization.

SIGNATURE X

PRINT NAME

DATE

NOTES:

**For month-to-month agreements*, the Termination (end) Date that should be listed in the 'Agreement Information' section of the Registration is the end of the current biennial period, unless otherwise specified.

** *Regarding Compensation*, the employed Lobbyist(s) prorated salary for Lobbying Activity must be reported.

SECTION V — ADDENDUM (OPTIONAL)

Enter additional compensation information below, continued from first page. If your employees activity includes varying dates and/or compensation amounts, you must disclose such dates and compensation amounts. Example: Your agreement is effective 1/1/2023 -12/31/2024 but the compensation in 2023 differs from the compensation in 2024. Indicate each unique compensation and/or duration in a separate box.

Duration/Compensation Amount 1

- Start Date: 1/1/2023
- Termination Date: 12/31/2023
- Compensation Amount: \$1,000 per month

Duration/Compensation Amount 2

- Start Date: 1/1/2024
- Termination Date: 12/31/2024
- Compensation Amount: \$500 per month

A. DURATION/COMPENSATION**:

Amount and Pay Frequency and/or rate of pay. Include Start Date and Termination Date only if dates differ from contract dates given in Section II.

Start Date: ____/____/____ Termination Date: ____/____/____

Pay Frequency (select one)

- Hourly Daily Weekly Bi-Weekly Annually
- Monthly Quarterly One Time Range \$ _____ to \$ _____

Compensation Amount \$

B. DURATION/COMPENSATION**:

Amount and Pay Frequency and/or rate of pay. Include Start Date and Termination Date only if dates differ from contract dates given in Section II.

Start Date: ____/____/____ Termination Date: ____/____/____

Pay Frequency (select one)

- Hourly Daily Weekly Bi-Weekly Annually
- Monthly Quarterly One Time Range \$ _____ to \$ _____

Compensation Amount \$

C. DURATION/COMPENSATION**:

Amount and Pay Frequency and/or rate of pay. Include Start Date and Termination Date only if dates differ from contract dates given in Section II.

Start Date: ____/____/____ Termination Date: ____/____/____

Pay Frequency (select one)

- Hourly Daily Weekly Bi-Weekly Annually
- Monthly Quarterly One Time Range \$ _____ to \$ _____

Compensation Amount \$