



## 2023 DUE DATES

### Lobbyists, Clients and Public Corporations

#### Registration and Registration Amendment deadlines for the 2023-2024 Biennial Period:

FOR SERVICES BEGINNING JANUARY 1, 2023 OR LATER	FILING DEADLINE
REGISTRATIONS*	Within 15 days of the start date, but no later than 10 days after actually exceeding \$5,000 in compensation and expenses
AMENDED REGISTRATIONS	Within 10 days of any change to the required information disclosed in the original Registration

\*Registrations with *Overlapping Agreements* are due January 1<sup>st</sup> 2023.

An *Overlapping Agreement* has a Start Date of before December 15<sup>th</sup> of 2022 and an ending (termination) date of after January 1<sup>st</sup> of 2023, and the Lobbyist anticipates exceeding \$5,000 in compensation and expenses in 2023.

#### Bi-Monthly and Client Semi-Annual Report deadlines:

FILING	FILING DEADLINE
2022 November/December Bi-Monthly Reports & 2022 July/December Client Semi-Annual Reports	January 17, 2023
2023 January/February Bi-Monthly Reports	March 15, 2023
2023 March/April Bi-Monthly Reports	May 15, 2023
2023 May/June Bi-Monthly Reports & 2023 January/June Client Semi-Annual Reports	July 17, 2023
2023 July/August Bi-Monthly Reports	September 15, 2023
2023 September/October Bi-Monthly Reports	November 15, 2023
2023 November/December Bi-Monthly Reports & 2023 July/December Client Semi-Annual Reports	January 16, 2024

#### LATE FEES:

As a reminder, pursuant to the Lobbying Act, the Commission may assess a penalty of up to \$25 per day that a filing is received late; however, the Commission has previously adopted and generally adheres to the following schedule for late filing fees.

DAYS LATE	ACTION	
	First-Time Filer	All Other Filers
1 – 7 days	Grace Period / No Late Fees	
8 – 14 days	\$75 flat late fee	\$150 flat late fee
15 – 30 days	\$150 flat late fee	\$300 flat late fee
31 – 90 days	\$300 flat late fee	\$500 flat late fee
91 – 180 days	\$500 flat late fee	\$1,000 flat late fee
181 days and over	\$1,000 flat late fee	\$2,000 flat late fee

**Please note:** Timely reports are those that are received by the Commission's office on or before the due date. If a report is due on a weekend or a State holiday, the report must be received in the Commission's office on the first business day following the weekend or State holiday. The Commission does **not** consider the postmarked date as the date of receipt for lobbying filings.