



LOBBYIST BI-MONTHLY REPORT

REPORTING PERIOD			
Year			
Bi-Monthly Period			
<input type="checkbox"/> Jan/Feb	<input type="checkbox"/> March/April	<input type="checkbox"/> May/June	
<input type="checkbox"/> July/Aug	<input type="checkbox"/> Sept/Oct	<input type="checkbox"/> Nov/Dec	
Check if amendment			
Amendment effective date of change	/	/	

FOR OFFICE USE ONLY

NOTE: Before submitting a Bi-Monthly Report, please note that a corresponding Statement of Registration must be on file for the Lobbyist, Contractual Client and Beneficial Client relationship.

SECTION I — PRINCIPAL LOBBYIST INFORMATION

Report the Principal Lobbyist name and contact information.

PRINCIPAL LOBBYIST NAME			
Name			
Also Known As			
LOBBYIST BUSINESS ADDRESS AND CONTACT INFORMATION			
Street	Street 2 (optional)		
City	State	Zip	Country
Business Phone	Ext.	Additional Phone	
Email Address	Alt Email		

SECTION II — CONTRACTUAL CLIENT INFORMATION

Report the name and contact information of the Contractual Client (the individual or organization who retained the services of the Principal Lobbyist for the benefit of itself or another).

- Check if Principal Lobbyist and the Contractual Client are the same. If checked, skip to Section III - Beneficial Client Information.

CONTRACTUAL CLIENT NAME AND INFORMATION

Name

BUSINESS ADDRESS AND CONTACT INFORMATION

Street

Street 2 (optional)

City

State

Zip

Country

Business Phone

Ext.

Email Address

SECTION III — BENEFICIAL CLIENT INFORMATION

Report the name and contact information of the Beneficial Client (the individual or organization on whose behalf and at whose request services are being conducted by the Principal Lobbyist).

- Check if Contractual Client and Beneficial Client are the same. If checked, skip to Section IV- Individual Lobbyist Information

A. BENEFICIAL CLIENT NAME AND INFORMATION

Complete this section only if the Beneficial Client is different than the Contractual Client.

Name

BUSINESS ADDRESS AND CONTACT INFORMATION

Street

Street 2 (optional)

City

State

Zip

Country

Business Phone

Ext.

Email Address

B. BENEFICIAL CLIENT NAME AND INFORMATION

Complete this section only if the Beneficial Client is different than the Contractual Client.

Name

BUSINESS ADDRESS AND CONTACT INFORMATION

Street	Street 2 (optional)	
City	State	Zip
Country	Business Phone	Ext.
Email Address		

SECTION IV — INDIVIDUAL LOBBYIST INFORMATION

An Individual Lobbyist is any person who engages in Direct or Grassroots Lobbying on behalf of the Principal Lobbyist for the benefit of the Client. All Individual Lobbyist(s) who engaged in Lobbying Activities during the Bi-Monthly Reporting period must be listed; provided, however, if a Lobbying Organization incurs no Compensation for Individual Lobbyists and only Expenses, then no Individual Lobbyists are required to be listed. Select the 'Designated Lobbyist' check box if the person lobbies as a board member, director or officer for the Lobbying Organization or the person lobbies on behalf of themself.

INDIVIDUAL LOBBYIST INFORMATION

Last Name	First Name	
Middle Name (optional)	Suffix (optional)	
Business Phone	Ext.	Email Address
Lobbyist Effective Date / /	Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial.	
Designated Lobbyist? <input type="checkbox"/> Yes <input type="checkbox"/> No		

INDIVIDUAL LOBBYIST INFORMATION		
Last Name		First Name
Middle Name (optional)		Suffix (optional)
Business Phone	Ext.	Email Address
Lobbyist Effective Date / /		Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial.
Designated Lobbyist? <input type="checkbox"/> Yes <input type="checkbox"/> No		

INDIVIDUAL LOBBYIST INFORMATION		
Last Name		First Name
Middle Name (optional)		Suffix (optional)
Business Phone	Ext.	Email Address
Lobbyist Effective Date / /		Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial.
Designated Lobbyist? <input type="checkbox"/> Yes <input type="checkbox"/> No		

INDIVIDUAL LOBBYIST INFORMATION		
Last Name		First Name
Middle Name (optional)		Suffix (optional)
Business Phone	Ext.	Email Address
Lobbyist Effective Date / /		Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial.
Designated Lobbyist? <input type="checkbox"/> Yes <input type="checkbox"/> No		

SECTION V — CO-LOBBYIST INFORMATION (IF APPLICABLE)

If applicable, report the name(s) and contact information of all Co-Lobbyists retained by a Client on the same single retainer agreement or contract. A Co-Lobbyist is NOT a Designated Lobbyist, Individual Lobbyist, Employee ('in-house') Lobbyist, or Retained Lobbyist.

A. CO-LOBBYIST INFORMATION (If applicable)

Name		
Street	Street 2 (optional)	
City	State	Zip
Country	Business Phone	Ext.
Email Address		

B. ADDITIONAL CO-LOBBYIST INFORMATION (If applicable)

Name		
Street	Street 2 (optional)	
City	State	Zip
Country	Business Phone	Ext.
Email Address		

SECTION VI — SUB-LOBBYIST INFORMATION (IF APPLICABLE)

If applicable, report the name(s) and contact information of all Sub-Lobbyists engaged to perform services by a Principal Lobbyist as part of an agreement between the Principal Lobbyist and the Contractual Client. A Sub-Lobbyist is NOT a Designated Lobbyist, Individual Lobbyist, Employee ('In-house') Lobbyist, or Retained Lobbyist.

A. SUB-LOBBYIST INFORMATION (If applicable)

Name		
Street	Street 2 (optional)	
City	State	Zip
Country	Business Phone	Ext.
Email Address		

B. ADDITIONAL SUB-LOBBYIST INFORMATION (If applicable)

Name		
Street	Street 2 (optional)	
City	State	Zip
Country	Business Phone	Ext.
Email Address		

SECTION VII — COMPENSATION AND EXPENSES

Compensation and Expenses must be disclosed during the reporting period in which they are expended, received, or incurred.

Compensation

You can indicate there is 'No Compensation to Report' – OR – Provide the Total Dollar Amount of Compensation (attributed to Lobbying) paid for all Lobbyists for the specified Bi-Monthly reporting period.

Reimbursed Expenses

You can indicate there are 'No Reimbursed Expenses to Report' – OR – Provide the Total Dollar Amount of Reimbursed Expenses received from the Client for the specified Bi-Monthly reporting period.

Expenses

An expense is any cost of Lobbying Activity that is not Compensation paid to a Lobbyist and that is incurred by or reimbursed in connection with a Lobbying Activity. You must provide a dollar amount; you may indicate \$0.

Note: The Reimbursed Expense Total must be \$0 if you indicate there are no Lobbying Expenses in the Expense Section.

SUMMARY OF COMPENSATION AND REIMBURSED EXPENSES FOR THIS PERIOD

Compensation to report?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Compensation (Current period only)	\$ <input style="width: 150px;" type="text"/>
Reimbursed Expenses to report?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reimbursed Expenses (Current period only)	\$ <input style="width: 150px;" type="text"/>

OTHER LOBBYING EXPENSES (CURRENT PERIOD ONLY)

Report in the aggregate all expenses less than or equal to \$75	\$ <input style="width: 150px;" type="text"/>
Report in the aggregate all expenses for salaries of non-lobbying employees	\$ <input style="width: 150px;" type="text"/>

SECTION VII (a) — INDIVIDUAL OR ORGANIZATION ITEMIZED EXPENSES EXCEEDING \$75

You can indicate there are 'No Itemized Expenses to Report' – OR – Report separate dollar amounts for each Itemized Expense over \$75.

Use **Section VII(a)** to report Itemized Expenses over \$75 **paid to an Individual or Organization**. Provide 'Last Name, First Name' in the Expense paid to section, as well as the remainder of required information (expense amount, expense purpose, expense date, and whether the expense was reimbursed by your Client).

Use **Section VII(b)** to report Itemized Expenses over \$75 **paid to an Organization that requires Expense Detail information (See instructions)**.

REPORT IN THE AGGREGATE ALL ITEMIZED EXPENSES EXCEEDING \$75

I have no itemized expenses to report for this period (Skip to section VIII - Coalition Member Contributions)

ITEMIZED EXPENSE EXCEEDING \$75 PAID TO AN INDIVIDUAL OR ORGANIZATION

Expense paid to

Expense Date (MM/DD/YYYY)

Expense amount

\$

Expense Reimbursed by the Client

Yes

No

Expense purpose (check ONE only)

- | | | |
|--|---|---|
| <input type="checkbox"/> Advertising – Billboards | <input type="checkbox"/> Advocacy – Expenses related to hiring an outside firm to handle administrative tasks | <input type="checkbox"/> Social Event – Equipment and A/V Rentals |
| <input type="checkbox"/> Advertising – Consulting | <input type="checkbox"/> Advocacy – Legislative Bill Tracking | <input type="checkbox"/> Social Event – Event Sponsorship |
| <input type="checkbox"/> Advertising – Design Services for Media buy | <input type="checkbox"/> Advocacy – Legislative Research | <input type="checkbox"/> Social Event – Lodging |
| <input type="checkbox"/> Advertising – Flyers/Posters | <input type="checkbox"/> Advocacy – Mass Mailings/Bulk Mailing | <input type="checkbox"/> Social Event – Parking fees |
| <input type="checkbox"/> Advertising – Media Relations and Strategy | <input type="checkbox"/> Advocacy – Phone Advocacy | <input type="checkbox"/> Social Event – Print fees over \$500 |
| <input type="checkbox"/> Advertising – Multi-Platform Media Buy (Print, Online, TV, Web) | <input type="checkbox"/> Advocacy – Postage and/or Printing over \$500 | <input type="checkbox"/> Social Event – Promotional Materials |
| <input type="checkbox"/> Advertising – Newspaper inserts | <input type="checkbox"/> Advocacy – Technology (cellphones, iPad, hotspots) | <input type="checkbox"/> Social Event – Rallies |
| <input type="checkbox"/> Advertising – Print Media/Publishing fees over \$500 | <input type="checkbox"/> Social Event – Booth rentals/ Meeting space fees | <input type="checkbox"/> Social Event – Reception/Banquet |
| <input type="checkbox"/> Advertising – Social Media Platforms (Facebook, Twitter, Instagram, etc.) | <input type="checkbox"/> Social Event – Buses/transportation for Lobby Day | <input type="checkbox"/> Social Event – Rental Fees |
| <input type="checkbox"/> Advertising – Television | <input type="checkbox"/> Social Event – Catering/Meals for Lobby Day | <input type="checkbox"/> Social Event – Travel Reimbursement (Train, Airfare, Car, Hotel) |
| <input type="checkbox"/> Advocacy – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Volunteer Training |
| <input type="checkbox"/> Advocacy – Email marketing/Email blasts | <input type="checkbox"/> Social Event – Consulting | <input type="checkbox"/> Social Media – Media Relations and Strategy |
| | | <input type="checkbox"/> Social Media – Online Advocacy (sponsored posts) |

ITEMIZED EXPENSE EXCEEDING \$75 PAID TO AN INDIVIDUAL OR ORGANIZATION

Expense paid to

Expense Date (MM/DD/YYYY)

Expense amount

\$

Expense Reimbursed by the Client

 YES NO

Expense purpose (check ONE only)

- | | | |
|--|---|---|
| <input type="checkbox"/> Advertising – Billboards | <input type="checkbox"/> Advocacy – Expenses related to hiring an outside firm to handle administrative tasks | <input type="checkbox"/> Social Event – Equipment and A/V Rentals |
| <input type="checkbox"/> Advertising – Consulting | <input type="checkbox"/> Advocacy – Legislative Bill Tracking | <input type="checkbox"/> Social Event – Event Sponsorship |
| <input type="checkbox"/> Advertising – Design Services for Media buy | <input type="checkbox"/> Advocacy – Legislative Research | <input type="checkbox"/> Social Event – Lodging |
| <input type="checkbox"/> Advertising – Flyers/Posters | <input type="checkbox"/> Advocacy – Mass Mailings/Bulk Mailing | <input type="checkbox"/> Social Event – Parking fees |
| <input type="checkbox"/> Advertising – Media Relations and Strategy | <input type="checkbox"/> Advocacy – Phone Advocacy | <input type="checkbox"/> Social Event – Print fees over \$500 |
| <input type="checkbox"/> Advertising – Multi-Platform Media Buy (Print, Online, TV, Web) | <input type="checkbox"/> Advocacy – Postage and/or Printing over \$500 | <input type="checkbox"/> Social Event – Promotional Materials |
| <input type="checkbox"/> Advertising – Newspaper inserts | <input type="checkbox"/> Advocacy – Technology (cellphones, iPad, hotspots) | <input type="checkbox"/> Social Event – Rallies |
| <input type="checkbox"/> Advertising – Print Media/Publishing fees over \$500 | <input type="checkbox"/> Social Event – Booth rentals/Meeting space fees | <input type="checkbox"/> Social Event – Reception/Banquet |
| <input type="checkbox"/> Advertising – Social Media Platforms (Facebook, Twitter, Instagram, etc.) | <input type="checkbox"/> Social Event – Buses/transportation for Lobby Day | <input type="checkbox"/> Social Event – Rental Fees |
| <input type="checkbox"/> Advertising – Television | <input type="checkbox"/> Social Event – Catering/Meals for Lobby Day | <input type="checkbox"/> Social Event – Travel Reimbursement (Train, Airfare, Car, Hotel) |
| <input type="checkbox"/> Advocacy – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Volunteer Training |
| <input type="checkbox"/> Advocacy – Email marketing/Email blasts | <input type="checkbox"/> Social Event – Consulting | <input type="checkbox"/> Social Media – Media Relations and Strategy |
| | | <input type="checkbox"/> Social Media – Online Advocacy (sponsored posts) |

ITEMIZED EXPENSE EXCEEDING \$75 PAID TO AN INDIVIDUAL OR ORGANIZATION

Expense paid to

Expense Date (MM/DD/YYYY)

Expense amount

\$

Expense Reimbursed by the Client

 YES NO

Expense purpose (check ONE only)

- | | | |
|--|---|---|
| <input type="checkbox"/> Advertising – Billboards | <input type="checkbox"/> Advocacy – Expenses related to hiring an outside firm to handle administrative tasks | <input type="checkbox"/> Social Event – Equipment and A/V Rentals |
| <input type="checkbox"/> Advertising – Consulting | <input type="checkbox"/> Advocacy – Legislative Bill Tracking | <input type="checkbox"/> Social Event – Event Sponsorship |
| <input type="checkbox"/> Advertising – Design Services for Media buy | <input type="checkbox"/> Advocacy – Legislative Research | <input type="checkbox"/> Social Event – Lodging |
| <input type="checkbox"/> Advertising – Flyers/Posters | <input type="checkbox"/> Advocacy – Mass Mailings/Bulk Mailing | <input type="checkbox"/> Social Event – Parking fees |
| <input type="checkbox"/> Advertising – Media Relations and Strategy | <input type="checkbox"/> Advocacy – Phone Advocacy | <input type="checkbox"/> Social Event – Print fees over \$500 |
| <input type="checkbox"/> Advertising – Multi-Platform Media Buy (Print, Online, TV, Web) | <input type="checkbox"/> Advocacy – Postage and/or Printing over \$500 | <input type="checkbox"/> Social Event – Promotional Materials |
| <input type="checkbox"/> Advertising – Newspaper inserts | <input type="checkbox"/> Advocacy – Technology (cellphones, iPad, hotspots) | <input type="checkbox"/> Social Event – Rallies |
| <input type="checkbox"/> Advertising – Print Media/Publishing fees over \$500 | <input type="checkbox"/> Social Event – Booth rentals/Meeting space fees | <input type="checkbox"/> Social Event – Reception/Banquet |
| <input type="checkbox"/> Advertising – Social Media Platforms (Facebook, Twitter, Instagram, etc.) | <input type="checkbox"/> Social Event – Buses/transportation for Lobby Day | <input type="checkbox"/> Social Event – Rental Fees |
| <input type="checkbox"/> Advertising – Television | <input type="checkbox"/> Social Event – Catering/Meals for Lobby Day | <input type="checkbox"/> Social Event – Travel Reimbursement (Train, Airfare, Car, Hotel) |
| <input type="checkbox"/> Advocacy – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Media – Media Relations and Strategy |
| <input type="checkbox"/> Advocacy – Email marketing/Email blasts | <input type="checkbox"/> Social Event – Consulting | <input type="checkbox"/> Social Media – Online Advocacy (sponsored posts) |

SECTION VII (b) — EXPENSE DETAILS FOR ORGANIZATION ITEMIZED EXPENSES EXCEEDING \$75 (IF APPLICABLE)

Provide the Organization Name in the Expense paid to section, as well as the remainder of required information (expense amount, expense purpose, expense date, and whether the expense was reimbursed by your Client).

If applicable, Itemized Expenses paid to an Organization on behalf of an Individual (or Individuals) must include the Expense Detail(s). Please see the Bi-Monthly Filing instructions for an example of this disclosure.

NOTE: The TOTAL (Dollar amount) of the Itemized Expense equals the amounts reported in each of the Expense Details (A + B + C).

ORGANIZATION ITEMIZED EXPENSE EXCEEDING \$75 WITH EXPENSE DETAIL INFORMATION

Expense paid to

Expense Date (MM/DD/YYYY)

Expense amount

\$

Expense Reimbursed by the Client

YES NO

Expense purpose (check one only)

- | | | |
|---|--|--|
| <input type="checkbox"/> Advertising – Billboards
<input type="checkbox"/> Advertising – Consulting
<input type="checkbox"/> Advertising – Design Services for Media buy
<input type="checkbox"/> Advertising – Flyers/Posters
<input type="checkbox"/> Advertising – Media Relations and Strategy
<input type="checkbox"/> Advertising – Multi-Platform Media Buy (Print, Online, TV, Web)
<input type="checkbox"/> Advertising – Newspaper inserts
<input type="checkbox"/> Advertising – Print Media/Publishing fees over \$500
<input type="checkbox"/> Advertising – Social Media Platforms (Facebook, Twitter, Instagram, etc.)
<input type="checkbox"/> Advertising – Television
<input type="checkbox"/> Advocacy – Civic Engagement/Community Organizing
<input type="checkbox"/> Advocacy – Email marketing/Email blasts | <input type="checkbox"/> Advocacy – Expenses related to hiring an outside firm to handle administrative tasks
<input type="checkbox"/> Advocacy – Legislative Bill Tracking
<input type="checkbox"/> Advocacy – Legislative Research
<input type="checkbox"/> Advocacy – Mass Mailings/Bulk Mailing
<input type="checkbox"/> Advocacy – Phone Advocacy
<input type="checkbox"/> Advocacy – Postage and/or Printing over \$500
<input type="checkbox"/> Advocacy – Technology (cellphones, iPad, hotspots)
<input type="checkbox"/> Social Event – Booth rentals/Meeting space fees
<input type="checkbox"/> Social Event – Buses/transportation for Lobby Day
<input type="checkbox"/> Social Event – Catering/Meals for Lobby Day
<input type="checkbox"/> Social Event – Civic Engagement/Community Organizing | <input type="checkbox"/> Social Event – Consulting
<input type="checkbox"/> Social Event – Equipment and A/V Rentals
<input type="checkbox"/> Social Event – Event Sponsorship
<input type="checkbox"/> Social Event – Lodging
<input type="checkbox"/> Social Event – Parking fees
<input type="checkbox"/> Social Event – Print fees over \$500
<input type="checkbox"/> Social Event – Promotional Materials
<input type="checkbox"/> Social Event – Rallies
<input type="checkbox"/> Social Event – Reception/Banquet
<input type="checkbox"/> Social Event – Rental Fees
<input type="checkbox"/> Social Event – Travel Reimbursement (Train, Airfare, Car, Hotel)
<input type="checkbox"/> Social Event – Volunteer Training
<input type="checkbox"/> Social Media – Media Relations and Strategy
<input type="checkbox"/> Social Media – Online Advocacy (sponsored posts) |
|---|--|--|

A. EXPENSE DETAIL (IF APPLICABLE)

Last name	First name
Middle name (optional)	Title (optional)
Amount \$ <input style="width: 100%; height: 20px; border: 1px solid red;" type="text"/>	Employer

B. EXPENSE DETAIL (IF APPLICABLE)

Last name	First name
Middle name (optional)	Title (optional)
Amount \$ <input style="width: 100%; height: 20px; border: 1px solid red;" type="text"/>	Employer

C. EXPENSE DETAIL (IF APPLICABLE)

Last name	First name
Middle name (optional)	Title (optional)
Amount \$ <input style="width: 100%; height: 20px; border: 1px solid red;" type="text"/>	Employer

SECTION VIII — UNSTRUCTURED COALITION MEMBER CONTRIBUTIONS, IF APPLICABLE

If applicable, report the Coalition name, contribution amount and any incurred expenses given to the Coalition during the Bi-Monthly reporting period. Disclosure of such information is NOT required if the Coalition meets the definition of and files as a Structured Coalition. When calculating the Total Contribution Amount:

- if 'Yes' was indicated for bullets 2 and 4, the Total Contribution Amount = Contribution Amount + Members portion of the Incurred Expense.
- If 'No' was indicated for bullet 2, the Total Contribution Amount = Contribution Amount + Total amount of the Expense incurred.

COALITION MEMBER CONTRIBUTION AMOUNTS (CURRENT PERIOD ONLY)

Coalition name _____

1. Contribution Amount

\$

(Includes time, resources and direct monetary contributions; does NOT include Incurred Expenses)

2. Was an Expense incurred on behalf of the Coalition?

YES NO

3. Total Amount of the Expense incurred on behalf of the Coalition

\$

4. Was the Expense paid for using Pooled Funds?

YES NO

5. If pooled funds were used, Member's portion of the Incurred Expense

\$

6. Total Contribution Amount

\$

(Includes Members's contribution and Member's portion of incurred expenses)

7. Expense Purpose (Select one only)

- | | | |
|--|--|---|
| <input type="checkbox"/> Advertising – Billboards | <input type="checkbox"/> hiring an outside firm to handle administrative tasks | <input type="checkbox"/> Social Event – Consulting |
| <input type="checkbox"/> Advertising – Consulting | <input type="checkbox"/> Advocacy – Legislative Bill Tracking | <input type="checkbox"/> Social Event – Equipment and A/V Rentals |
| <input type="checkbox"/> Advertising – Design Services for Media buy | <input type="checkbox"/> Advocacy – Legislative Research | <input type="checkbox"/> Social Event – Event Sponsorship |
| <input type="checkbox"/> Advertising – Flyers/Posters | <input type="checkbox"/> Advocacy – Mass Mailings/Bulk Mailing | <input type="checkbox"/> Social Event – Lodging |
| <input type="checkbox"/> Advertising – Media Relations and Strategy | <input type="checkbox"/> Advocacy – Phone Advocacy | <input type="checkbox"/> Social Event – Parking fees |
| <input type="checkbox"/> Advertising – Multi-Platform Media Buy (Print, Online, TV, Web) | <input type="checkbox"/> Advocacy – Postage and/or printing over \$500 | <input type="checkbox"/> Social Event – Print fees over \$500 |
| <input type="checkbox"/> Advertising – Newspaper inserts | <input type="checkbox"/> Advocacy – Technology (cellphones, iPad, hotspots) | <input type="checkbox"/> Social Event – Promotional Materials |
| <input type="checkbox"/> Advertising – Print Media/Publishing fees over \$500 | <input type="checkbox"/> Compensation Paid to Retained Lobbyist on behalf of an Unstructured Coalition | <input type="checkbox"/> Social Event – Rallies |
| <input type="checkbox"/> Advertising – Social Media Platforms (Facebook, Twitter, Instagram, etc.) | <input type="checkbox"/> Social Event – Booth rentals/ Meeting space fees | <input type="checkbox"/> Social Event – Reception/Banquet |
| <input type="checkbox"/> Advertising – Television | <input type="checkbox"/> Social Event – Buses/ transportation for Lobby Day | <input type="checkbox"/> Social Event – Rental Fees |
| <input type="checkbox"/> Advocacy – Civic Engagement/ Community Organizing | <input type="checkbox"/> Social Event – Catering/Meals for Lobby Day | <input type="checkbox"/> Social Event – Travel Reimbursement (Train, Airfare, Car, Hotel) |
| <input type="checkbox"/> Advocacy – Email marketing/ Email blasts | <input type="checkbox"/> Social Event – Civic Engagement/ Community Organizing | <input type="checkbox"/> Social Event – Volunteer Training |
| <input type="checkbox"/> Advocacy – Expenses related to | | <input type="checkbox"/> Social Media – Media Relations and Strategy |
| | | <input type="checkbox"/> Social Media – Online Advocacy (sponsored posts) |

SECTION IX — LOBBYING SUBJECT(S)

Filers must report any Lobbying Subject(s) they lobbied on during the specified Bi-Monthly period. Please choose from the comprehensive list of 'Lobbying Subjects' listed below. Please check all that apply.

You may choose as many subjects as necessary

- | | |
|--|---|
| <input type="checkbox"/> Agribusiness – Food Processing & Sales | <input type="checkbox"/> Energy & Natural Resources – Parks & Recreational Activities |
| <input type="checkbox"/> Agribusiness – General | <input type="checkbox"/> Energy & Natural Resources – Waste Management |
| <input type="checkbox"/> Agribusiness – Tobacco | <input type="checkbox"/> Energy & Natural Resources– Alternative Energy Production & Services |
| <input type="checkbox"/> Agribusiness – Agricultural Services & Products | <input type="checkbox"/> Ethics Laws and Regulations |
| <input type="checkbox"/> Budget/Appropriations | <input type="checkbox"/> Finance, Insurance & Financial Services – Commercial Banks & Credit Unions |
| <input type="checkbox"/> Cannabis/Marijuana | <input type="checkbox"/> Finance, Insurance & Financial Services – Finance & Credit Companies |
| <input type="checkbox"/> Chemicals/Chemical Industry | <input type="checkbox"/> Finance, Insurance & Financial Services – General |
| <input type="checkbox"/> Construction – Building Materials & Equipment | <input type="checkbox"/> Finance, Insurance & Financial Services – Mortgage Finance |
| <input type="checkbox"/> Construction – Construction Services | <input type="checkbox"/> Finance, Insurance & Financial Services – Securities & Investment |
| <input type="checkbox"/> Construction – General | <input type="checkbox"/> Gaming – Casinos |
| <input type="checkbox"/> Consumer Issues/Safety/Protection | <input type="checkbox"/> Gaming – General |
| <input type="checkbox"/> Corrections | <input type="checkbox"/> Gaming – Horse Racing |
| <input type="checkbox"/> Criminal Justice – Criminal Law & Procedures (includes sentencing) | <input type="checkbox"/> Gaming – Lottery |
| <input type="checkbox"/> Criminal Justice – General | <input type="checkbox"/> Gaming – Recreation & Live Entertainment |
| <input type="checkbox"/> Criminal Justice – Law Enforcement | <input type="checkbox"/> Health – Cigarette/ Tobacco |
| <input type="checkbox"/> Criminal Justice – Police Issues | <input type="checkbox"/> Health – General |
| <input type="checkbox"/> Economic Development –General | <input type="checkbox"/> Health – Health Professions |
| <input type="checkbox"/> Economic Development – Sports/Entertainment | <input type="checkbox"/> Health – Health Services / HMOs |
| <input type="checkbox"/> Economic Development – Tax Incentives | <input type="checkbox"/> Health – Hospitals & Nursing Homes |
| <input type="checkbox"/> Economic Development – Tourism | <input type="checkbox"/> Health – Medicine/ Medicaid |
| <input type="checkbox"/> Education – Charter Schools | <input type="checkbox"/> Health – Pharmaceuticals/ Health Products |
| <input type="checkbox"/> Education – Evaluations | <input type="checkbox"/> Human Rights/Civil Rights |
| <input type="checkbox"/> Education – Funding | <input type="checkbox"/> Insurance – General |
| <input type="checkbox"/> Education – General | <input type="checkbox"/> Insurance – Health |
| <input type="checkbox"/> Education – Testing | <input type="checkbox"/> Insurance – Life |
| <input type="checkbox"/> Energy & Natural Resources – Environmental Conservation/ Preservation | <input type="checkbox"/> Insurance – Property & Casualty |
| <input type="checkbox"/> Energy & Natural Resources – General | |
| <input type="checkbox"/> Energy & Natural Resources – Oil/Fuel/Gas | |

- | | |
|---|--|
| <input type="checkbox"/> Insurance – Auto | <input type="checkbox"/> Tax – Real Property |
| <input type="checkbox"/> Labor – Labor Issues/ Unions | <input type="checkbox"/> Tax – School |
| <input type="checkbox"/> Labor – Pensions/ Retirement | <input type="checkbox"/> Tax – Corporate |
| <input type="checkbox"/> Labor – Prevailing wage/ Minimum Wage | <input type="checkbox"/> Transportation – Air Transport |
| <input type="checkbox"/> Labor – General | <input type="checkbox"/> Transportation – Automotive Industry/ Manufacturers |
| <input type="checkbox"/> Lobbying Laws and Regulations | <input type="checkbox"/> Transportation – General |
| <input type="checkbox"/> Media – Books, Magazines & Newspapers | <input type="checkbox"/> Transportation – Mass Transit |
| <input type="checkbox"/> Media – First Amendment – Press | <input type="checkbox"/> Transportation – Safety |
| <input type="checkbox"/> Media – General | <input type="checkbox"/> Transportation – Trucking |
| <input type="checkbox"/> Media – Motion Picture/Television/Recorded Music/
Music Production & Distribution | <input type="checkbox"/> Transportation – Railroad/Canals |
| <input type="checkbox"/> Media – Printing & Publishing | <input type="checkbox"/> Veterans Affairs |
| <input type="checkbox"/> Miscellaneous Business – Advertising/ Public Relations | |
| <input type="checkbox"/> Miscellaneous Business – General | |
| <input type="checkbox"/> Public Utilities – Cable/Broadband | |
| <input type="checkbox"/> Public Utilities – Electric | |
| <input type="checkbox"/> Public Utilities – Gas | |
| <input type="checkbox"/> Public Utilities – General | |
| <input type="checkbox"/> Public Utilities – Telecommunications | |
| <input type="checkbox"/> Public Utilities – Water | |
| <input type="checkbox"/> Real Estate – Affordable Housing | |
| <input type="checkbox"/> Real Estate – Construction | |
| <input type="checkbox"/> Real Estate – General | |
| <input type="checkbox"/> Tax – Development Credits | |
| <input type="checkbox"/> Tax – Exempt Organizations | |
| <input type="checkbox"/> Tax – General | |
| <input type="checkbox"/> Tax – Personal Income | |

DO YOU HAVE LOBBYING ACTIVITIES TO REPORT?

Select one: YES NO (Skip to section XI - Attestation if 'NO' is selected.)

LEVEL OF GOVERNMENT LOBBIED

Indicate the 'Level of Government Lobbied' during this Bi-Monthly reporting period.

Select one: State Lobbying Municipal Lobbying State/Municipal (Both)

HOW TO DISCLOSE FOCUS AND PARTIES INFORMATION

1. Indicate the 'Focus Type' (see categories below) of the Identifying Number lobbied.
2. For every Focus, indicate the 'Focus Identifying Number' (or a description if there is no number).
3. Indicate the 'Type of Lobbying Communication' for the specified Focus: **Direct Lobbying**, **Grassroots Lobbying**, **Both (Direct and Grassroots Lobbying)** or **'Monitoring Only'**.
 - If **'Monitoring Only'** is selected, you are not required to disclose Parties Lobbied for that Focus Type.
4. For every Party reported, identify both the 'Government Body' (see categories below) AND 'Party Name'. To report additional information related to the 'Party' indicate the:
 - 'Unit', 'Division', OR 'Department' within the agency; **OR**
 - 'Title' OR 'Name of the Person Lobbied'

Please refer to the comprehensive list of Parties Lobbied on the Commission website.

SELECT A 'FOCUS TYPE' FROM THE FOLLOWING CATEGORIES:

- State Bill
- State Executive Order
- State Funding
- State Land Use
- State Permits/Licensing
- State Procurement
- State Regulation/Rate-making/Rule
- State Resolution
- State Tribal Compact Agreement - NYS Indian Nations
 - Cayuga Nation
 - St. Regis Mohawk Tribe
 - Oneida Nation of NY
 - Onondaga Nation
 - Seneca Nation of Indians
 - Tuscarora Nation of NY
 - Unkechague Poosepatuck Indian Tribe
 - Shinnecock Indian Nation
- Municipal Bill
- Municipal Executive Order
- Municipal Funding
- Municipal Land Use
- Municipal Ordinance
- Municipal Permits/Licensing
- Municipal Procurement
- Municipal Regulation/Rate-making/Rule
- Municipal Resolution

SELECT A 'GOVERNMENT BODY' FROM THE FOLLOWING CATEGORIES:

- A communication sent to entire Senate
- A communication sent to entire Assembly
- A communication sent to entire Legislature
- A Communication sent to all NYC Council Members
- A Communication sent to all [Specify County] Legislators
- Senate Committee
- Assembly Committee
- NYS Assembly
- NYS Senate
- Executive Chamber
- State Agency
- NYS School Districts
- NYC Council Members and County Legislators
- State and Local Public Authorities and Local Development Corporations
- Industrial Development Agency
- Village
- Town
- City
- County
- Improvement/Special Districts
 - County Special District
 - Town Special District
 - Consolidated Health District
 - Fire District
 - Independent Special District

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type _____

2. Identifying # or Description _____

3. Type of Lobbying Communication (*Select one*)

- Grassroots Lobbying
 Direct Lobbying
 Both (Direct and Grassroots)
 Monitoring Only

4. Parties Lobbied Information

A. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

B. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type _____

2. Identifying # or Description _____

3. Type of Lobbying Communication (*Select one*)

- Grassroots Lobbying
 Direct Lobbying
 Both (Direct and Grassroots)
 Monitoring Only

4. Parties Lobbied Information

A. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

B. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type

2. Identifying # or Description

3. Type of Lobbying Communication (Select one)

- Grassroots Lobbying Direct Lobbying Both (Direct and Grassroots) Monitoring Only

4. Parties Lobbied Information

A. Government Body: ----- Party: -----

a. The Unit, Division, or Department within the agency: **OR** -----

b. First Name/Last Name or Title of the Person Lobbied: -----

B. Government Body: ----- Party: -----

a. The Unit, Division, or Department within the agency: **OR** -----

b. First Name/Last Name or Title of the Person Lobbied: -----

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type

2. Identifying # or Description

3. Type of Lobbying Communication (Select one)

- Grassroots Lobbying Direct Lobbying Both (Direct and Grassroots) Monitoring Only

4. Parties Lobbied Information

A. Government Body: ----- Party: -----

a. The Unit, Division, or Department within the agency: **OR** -----

b. First Name/Last Name or Title of the Person Lobbied: -----

B. Government Body: ----- Party: -----

a. The Unit, Division, or Department within the agency: **OR** -----

b. First Name/Last Name or Title of the Person Lobbied: -----

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type

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- Grassroots Lobbying Direct Lobbying Both (Direct and Grassroots) Monitoring Only

4. Parties Lobbied Information

A. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

B. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied _____

LOBBYING FOCUS AND PARTIES LOBBIED INFORMATION

Only enter one Focus Type and Identifying # or Description for bullets 1 and 2. Do not enter multiple Bill numbers. Do not enter Parties Lobbied Information (bullet 4) if 'Monitoring Only' is selected.

1. Focus Type

2. Identifying # or Description

3. Type of Lobbying Communication (Select one)

- Grassroots Lobbying Direct Lobbying Both (Direct and Grassroots) Monitoring Only

4. Parties Lobbied Information

A. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

B. Government Body: _____ Party: _____

a. The Unit, Division, or Department within the agency: **OR** _____

b. First Name/Last Name or Title of the Person Lobbied: _____

SECTION XI — ATTESTATION

This Declaration must be signed by the Principal Lobbyist. If the Principal Lobbyist is an Organization, the Chief Administrative Officer of such organization must sign this Declaration. (If the Chief Administrative Officer, for any reason, does not sign, he/she must duly designate another person to sign this Declaration by providing a designation letter. A sample Designation Letter is available on the Commission website.)

ATTESTATION

I declare that I am the person listed below and I declare under penalty of perjury that the information contained in this filing is true, correct, and complete to the best of my knowledge and belief.

If I am the Chief Administrative Officer (“CAO”) of an organization that is a lobbyist or client, I further acknowledge that I am legally responsible for the veracity, accuracy and timeliness of all filings submitted on behalf of the organization to the NYS Commission on Ethics and Lobbying in Government.

Signature X

Date

Last

First

Select One: Principal Lobbyist Chief Administrative Officer Designee (Attach Letter)

PLEASE NOTE: You may be assessed up to \$25 for each day this report is late.