

**AGREEMENT/AUTHORIZATION CHANGE  
FORCE AND EFFECT LETTER**

**DATE**

New York State Joint Commission on Public  
Ethics 540 Broadway  
Albany, New York 12207

ATTN: Lobbying Compliance

Effective **[DATE]**, the agreement between **[LOBBYIST NAME]** and **[CLIENT NAME]**  
dated **[DATE]**, is amended as follows: **[SPECIFY CHANGES]**.

All other original services, terms and conditions set forth in the original agreement/  
authorization referenced above remains in full force and effect.

Agreed to and accepted by:

**LOBBYIST**

*Signature*

\_\_\_\_\_  
**NAME, TITLE**

\_\_\_\_\_  
**Date**

**CLIENT**

*Signature*

\_\_\_\_\_  
**NAME, TITLE**

\_\_\_\_\_  
**Date**